

Babraham Parish Council

To members of the Council

You are hereby summoned to attend the meeting of Babraham Parish Council at **The George Inn** on **Thursday 12 March 2020** at **19:30** for the purpose of considering and resolving the business as set out below.

Please could Councillors ensure they read the agenda notes and supporting documents via email prior to the meeting.

Members of the public and press are invited to address the Council at this meeting during the Public Participation Time.

Members: 5 Quorum: 3

	Part I: Non-Confidential Information
2003/01	To receive and approve apologies for absence
2003/02	To receive members' declaration of interest for items on this agenda
2003/03	To sign and approve minutes of meeting dated 13 February 2020
2003/04	Exclusion of the public To determine which items, if any, from Part 1 of the Agenda should be taken with the public excluded.
2003/05	Public participation time – 15 minutes allowed
2003/06	Report from South Cambridgeshire District Councillor P McDonald
2003/07	Report from Cambridgeshire County Councillor K Cuffley and R Hickford
2003/08	Report from Babraham Research Campus (BRC) representative
2003/09	Clerk's Report
2003/10	2020 Precept Cllrs to note any response.
2003/11	Review Policies and Action Plan To review and approve, if agreed, Parish Council Policies and Action Plan.
2003/12	Boundary Review and S.106 To discuss and, if required, to resolve on action following signing of the Memorandum of Understanding.
2003/13	Greater Cambridge Partnership (GCP), A1307 and Transport Hub work To discuss and resolve on actions on GCP activities, including A1307 works, Transport Hub, Park & Ride.
2003/14	Local Highways Initiative (LHI) To note review by CCC Highways, any response and to resolve on any actions.
2003/15	Other traffic and transport To note actions on potholes in the village and resolve on any actions. To note request by Clerk to Highways to trim the carriageway side of the hedge opposite H/1:b. Update from Clerk on speed sign data.

2003/16	Street Lighting To note Clerk actions on new provider, current offers and resolve on actions.																					
2003/17	Defibrillator To agree actions to ensure correct operation of defibrillator, any training, mapping on Google maps and publicity.																					
2003/18	Leases with UKRI on Babraham Pocket Park and Sports Field To discuss actions on leases and resolve to take any actions.																					
2003/19	Huawei To note planning documents circulated previously and to consider topic discussions for proposed meeting.																					
2003/20	Neighbourhood Plan To note report from Cllr Attwood and agree actions.																					
2003/21	Meeting schedule 2020 To discuss and resolve on venues for Council and Annual Parish Meetings.																					
2003/22	Annual Parish Meeting To discuss and agree the format of and arrangements for the Annual Parish Meeting.																					
2003/23	Planning delegation To discuss correspondence regarding delegation in Planning decisions and, if required, to resolve on action.																					
2003/24	VE Day and Operation London Bridge To consider and resolve on actions around VE Day and Operation London Bridge.																					
2003/25	Cambridge Great Park To consider and resolve on actions around correspondence about Cambridge Great Park.																					
	FINANCE																					
2003/26	Receipts (as of 5 March 2020) There were no receipts as of this date.																					
2003/27	Payments (as of 5 March 2020) <table border="0" style="width: 100%;"> <tr> <td style="width: 30%;">CAPALC</td> <td style="width: 40%;">Council membership</td> <td style="width: 30%; text-align: right;">£242.80</td> </tr> <tr> <td>HMRC</td> <td>Tax, NI</td> <td style="text-align: right;">£65.00</td> </tr> <tr> <td><i>Don Powell</i></td> <td><i>Salary Feb</i></td> <td style="text-align: right;"><i>£260.12</i></td> </tr> <tr> <td><i>Don Powell</i></td> <td><i>Travel Feb</i></td> <td style="text-align: right;"><i>£6.84</i></td> </tr> <tr> <td><i>Don Powell</i></td> <td><i>Tracked posting MoU</i></td> <td style="text-align: right;"><i>£6.00</i></td> </tr> <tr> <td>Don Powell</td> <td>Costs</td> <td style="text-align: right;">£272.96</td> </tr> <tr> <td>Ionos (Direct Debit)</td> <td>Mail and web services</td> <td style="text-align: right;">£24.00</td> </tr> </table> <p>A full list of payments will be circulated and reviewed at the meeting.</p>	CAPALC	Council membership	£242.80	HMRC	Tax, NI	£65.00	<i>Don Powell</i>	<i>Salary Feb</i>	<i>£260.12</i>	<i>Don Powell</i>	<i>Travel Feb</i>	<i>£6.84</i>	<i>Don Powell</i>	<i>Tracked posting MoU</i>	<i>£6.00</i>	Don Powell	Costs	£272.96	Ionos (Direct Debit)	Mail and web services	£24.00
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2003/28	Purchases																					
2003/29	Balances and Bank Reconciliation at 29 February 2020 Balances held <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;">Unity Current A/C balance</td> <td style="width: 30%; text-align: right;">£11,527.48</td> </tr> <tr> <td>Unity Savings A/C balance</td> <td style="text-align: right;">£61,120.88</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">£72,648.36</td> </tr> </table>	Unity Current A/C balance	£11,527.48	Unity Savings A/C balance	£61,120.88	Total	£72,648.36															
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2003/30	Unity Bank To note Clerk report on Bank signatories.																					

2003/31	<p>VAT Report To note any response from HMRC on Apr-Sep 2019 VAT return.</p>
2003/32	<p>Bookkeeping software To review and resolve on approval of costs of Xero financial software.</p>
2003/33	<p>PLANNING Planning Applications (as of 5 March 2020) None was received.</p>
2003/34	<p>Planning decisions (as of 5 March 2020) None was received.</p>
2003/35	<p>Correspondence</p> <ul style="list-style-type: none"> • The Pension Regulator: update our pension record • Street names for H/1:b • Police review • Mineral waste monitoring • SCDC bulletins
2003/36	<p>Items to report and inclusion in the next meeting Date of next meeting: Thursday 9 April 2020 at 7:30pm</p>
2003/39	<p>Part II: Confidential Information</p> <p>Exclusion of the Press and the Public: To resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the meeting.</p> <p>Signature: <i>Don Powell</i>, 6 March 2020 Don Powell, 68 Woodland Road, Sawston, CB22 3DU</p>