

# Babraham Parish Council

## To members of the Council

You are hereby summoned to attend the meeting of Babraham Parish Council at **Babraham Primary School** on **Thursday 12 September 2019** at **19:30** for the purpose of considering and resolving the business as set out below.

Please could Councillors ensure they read the agenda notes and supporting documents via email prior to the meeting.

**Members of the public and press are invited to address the Council at this meeting during the Public Participation Time.**

**Members: 5 Quorum: 3**

	<b>PART I – NON-CONFIDENTIAL INFORMATION</b>
<b>1909/01</b>	<b>TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE</b>
<b>1909/02</b>	<b>TO RECEIVE MEMBERS’ DECLARATION OF INTEREST FOR ITEMS ON THIS AGENDA</b>
<b>1909/03</b>	<b>TO SIGN AND APPROVE MINUTES OF MEETING DATED 8 AUGUST 2019</b> Copy circulated via email.
<b>1909/04</b>	<b>EXCLUSION OF THE PUBLIC</b> To determine which items, if any, from Part 1 of the Agenda should be taken with the public excluded.
<b>1909/05</b>	<b>PUBLIC PARTICIPATION TIME – 15 MINUTES ALLOWED</b>
<b>1909/06</b>	<b>REPORT FROM SOUTH CAMBRIDGESHIRE DISTRICT COUNCILLOR P McDonald</b>
<b>1909/07</b>	<b>REPORT FROM CAMBRIDGESHIRE COUNTY COUNCILLOR K Cuffley and R Hickford</b>
<b>1909/08</b>	<b>REPORT FROM Babraham Research Campus (BRC) representative</b>
	<b>TO DISCUSS MATTERS ARISING FROM THE PREVIOUS MINUTES</b>
<b>1909/09</b>	<b>Clerk’s Report</b>
<b>1909/10</b>	<b>Cycle incident</b> Cllrs to discuss incident involving cyclist at Copley Hill and to discuss and resolve on action to take with Highways Department.
<b>1909/11</b>	<b>Boundary Review</b> Cllrs to note proposed meeting with Sawston PC and to discuss actions on Boundary Review and to resolve to take any agreed actions.
<b>1909/12</b>	<b>PFHI/LHI</b>

	<p>Cllrs to note any response to application submitted on 4 August and to discuss and resolve to take any agreed actions.</p>
<b>1909/13</b>	<p><b>Wych Road</b> Cllrs to discuss progress on discussions on improvements to the Wych Road and to resolve to take any agreed actions.</p>
<b>1909/14</b>	<p><b>Greater Cambridge Partnership (GCP)</b> Cllrs to discuss actions on GCP proposals and to resolve to take any agreed actions.</p>
<b>1909/15</b>	<p><b>Other traffic and transport</b> Cllrs to discuss actions on pathway surfaces and to resolve to take any agreed actions. Cllrs to discuss traffic data and to resolve to take any agreed actions.</p>
<b>1909/16</b>	<p><b>Cambridgeshire and Peterborough Combined Authority Local Transport Plan</b> Cllrs to discuss draft documents and to resolve to take any agreed actions, noting deadline of 27 September 2019.</p>
<b>1909/17</b>	<p><b>Street Lighting</b> Cllrs to discuss actions on street lighting from Clerk report and light survey and to resolve to take any agreed actions.</p>
<b>1909/18</b>	<p><b>S.106</b> Cllrs to discuss actions on S.106 contributions and to resolve to take any agreed actions.</p>
<b>1909/19</b>	<p><b>H/1:b</b> Cllrs to note approval of H/1:b (S/3729/18/FL) by SCDC and response to request Secretary of State to call in H/1:b and to discuss and resolve on response or actions.</p>
<b>1909/20</b>	<p><b>Huawei</b> Cllrs to discuss response on request to Huawei and to resolve to take any agreed actions.</p>
<b>1909/21</b>	<p><b>New developments</b> Cllrs to note recently proposed developments, including Gonville &amp; Caius at Duxford and to discuss and resolve on actions.</p>
<b>1909/22</b>	<p><b>Bus Shelter on northbound A1307</b> Cllrs to note report on condition of Bus Shelter on northbound A1307, and to review and approve, if agreed, request for three quotes prepared by Clerk.</p>
<b>1909/23</b>	<p><b>Defibrillator</b> Cllrs to discuss report from Clerk on installation and resolve to take any agreed actions.</p>
<b>1909/24</b>	<p><b>Leases with UKRI on Pocket Park and Sports Field</b> Cllr Laurie to report on discussion with Sawston and Babraham Cricket Club and UKRI and to resolve to take any agreed actions.</p>
<b>1909/25</b>	<p><b>Allotments</b> Cllrs to discuss developments on allotments and resolve to take any agreed actions.</p>
<b>1909/26</b>	<p><b>Brookfield contract</b></p>

	Cllrs to note bin emptying concerns from Parishioners and to decide on updated contract for Brookfield and resolve to take any agreed actions.						
<b>1909/27</b>	<b>Neighbourhood Plan</b> Update from Cllr Attwood.						
<b>1909/28</b>	<b>Welcome to Babraham leaflet</b> Update from Clerk and Cllr Attwood.						
<b>1909/29</b>	<b>Clerk appraisal</b> Cllrs to note appraisal to be carried out by Cllrs Laurie and Walker.						
<b>1909/30</b>	<b>Community event</b> Cllrs to note actions.						
	<b>TO CONSIDER OTHER MATTERS</b>						
<b>1909/31</b>	<b>FINANCE</b>						
<b>1909/32</b>	<b>Receipts (as of 31 August 2019)</b> Receipts to be presented at the meeting.						
<b>1909/33</b>	<b>Payments due (as of 31 August 2019)</b> Payments to be presented at the meeting.						
<b>1909/34</b>	<b>Balances and Bank Reconciliation at 31 August 2019</b> Balances held						
	<table border="1"> <tr> <td>Unity Current A/C balance</td> <td>£14,918.95</td> </tr> <tr> <td>Unity Savings A/C balance</td> <td>£60,997.82</td> </tr> <tr> <td>Total</td> <td>£75,916.77</td> </tr> </table>	Unity Current A/C balance	£14,918.95	Unity Savings A/C balance	£60,997.82	Total	£75,916.77
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Total	£75,916.77						
<b>1909/35</b>	<b>Unity Bank</b> Clerk to report on Bank signatories.						
<b>1909/36</b>	<b>VAT Report</b> Clerk to report on VAT claim for 2017-18 from HMRC. Clerk to present VAT claim for 2018—19 for review and approval by Cllrs.						
<b>1909/37</b>	<b>PLANNING</b>						
	<b>Planning Applications (as of 4 September 2019)</b>						
<b>1909/38</b>	S/4329/18/OL: Updated documents regarding application at Wellcome Genome Campus Hinxton Saffron Walden, Cambridgeshire, CB10 1RQ. Response by 13 September 2019.						
<b>1909/39</b>	S/2746/19/FL: Two-storey side extension to Sutton House, Sawston Road, Babraham, Cambridge, Cambridgeshire, CB22 3LH. Response by 30 August 2019.						
<b>1909/40</b>	S/2739/19/FL: Two storey and part single storey rear extension to Field View, Sawston Road, Babraham, Cambridge, Cambridgeshire, CB22 3LH. Response by 30 August 2019.						
<b>1909/41</b>	<b>Planning decisions (as of 4 September 2019)</b>						

1909/42	<p>S/3729/18/FL: Approval of 158 dwellings at Site H/1:b - Land North of Babraham Road, Sawston, Cambs.</p> <p><b>Correspondence</b></p> <ul style="list-style-type: none"><li>• Mechanism to increase number of Cllrs: Community Governance Review</li><li>• Email from Parishioner on discarded rubbish – Council signs to discourage?</li><li>• Heidi Allen newsletter</li></ul>
1909/43	<p><b>Items to report and inclusion in the next meeting</b></p> <p><b>Date of next meeting:</b> Thursday 10 October 2019 at 7:30pm</p>
1909/44	<p><b>PART II – CONFIDENTIAL INFORMATION</b></p> <p><b>Exclusion of the Press and the Public: To resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the meeting.</b></p> <p>Signature: <i>Don Powell</i>, 6 September 2019 Don Powell, 68 Woodland Road, Sawston, CB22 3DU</p>