

Babraham Parish Council

To members of the Council

You are hereby summoned to attend the meeting of Babraham Parish Council at **Babraham Primary School** on **Tuesday 9 July 2019** at **19:30** for the purpose of considering and resolving the business as set out below.

Please could Councillors ensure they read the agenda notes and supporting documents via email prior to the meeting.

Members of the public and press are invited to address the Council at this meeting during the Public Participation Time.

Members: 5 Quorum: 3

	PART I – NON-CONFIDENTIAL INFORMATION
1907/01	TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE
1907/02	TO RECEIVE MEMBERS’ DECLARATION OF INTEREST FOR ITEMS ON THIS AGENDA
1907/03	TO SIGN AND APPROVE MINUTES OF MEETING DATED 13 JUNE 2019 Copy circulated via email for information.
1907/04	EXCLUSION OF THE PUBLIC To determine which items, if any, from Part 1 of the Agenda should be taken with the public excluded.
1907/05	PUBLIC PARTICIPATION TIME – 15 MINUTES ALLOWED
1907/06	REPORT FROM SOUTH CAMBRIDGESHIRE DISTRICT COUNCILLOR P McDonald
1907/07	REPORT FROM CAMBRIDGESHIRE COUNTY COUNCILLOR K Cuffley and R Hickford
1907/08	REPORT FROM Babraham Research Campus (BRC) representative
	TO DISCUSS MATTERS ARISING FROM THE PREVIOUS MINUTES
1907/09	Clerk’s Report
1907/10	Annual Governance and Accountability Report (AGAR) Cllrs to note submission of AGAR Exemption Certificate and contact details to PKF Littlejohn (28 June 2019) and compliance with publishing requirements for public inspection on noticeboard and website (posted 18 June 2019). Cllrs to examine any response.
1907/11	Boundary Review Cllrs to discuss joint meeting with Sawston Parish Council and process. Cllrs to resolve on any action in light of discussion.

1907/12	PFHI Cllrs to note any developments and meetings on PFHI and to discuss and resolve on action.
1907/14	Greater Cambridge Partnership (GCP) Cllrs to note public consultation on GCP/A1307 at Sawston and Babraham any development and meetings arising from GCP, A1307, Park&Ride and transport proposals and to discuss and resolve on action.
1907/15	Wych Road Cllrs to note any discussions with Tam Parry, Principal Transport Officer, on improvements to the Wych Road and to resolve to take any agreed actions.
1907/16	Other traffic and transport Clerk to update on street sweeping (completed 21 June) and relining (anticipated w/c 15 July). Cllr Walker to present traffic data from the speed sign. Cllrs to discuss traffic and transport information and to resolve to take any agreed actions.
1907/17	Cambridgeshire and Peterborough Combined Authority Local Transport Plan Cllrs to note the LTP circulated in advance and to consider how to respond by 27 September 2019.
1907/18	Street Lighting Cllrs to note withdrawal of Services for Managing Street Lighting Energy for District and Parish Council Street Lights and discuss action: Cllr Cuffley notification circulated in advance.
1907/19	S.106 Cllrs to discuss S.106 contributions and to resolve to take any agreed actions.
1907/20	H/1:b Cllrs to note proposal to request Secretary of State to call in H/1:b and to discuss and resolve on response or actions.
1907/21	Huawei Clerk to update on contact for Parish Council to discuss development.
1907/22	New developments Cllrs to note recently proposed developments, to discuss, and to resolve on response or actions.
1907/23	Defibrillator Clerk to report on response from Planning, Heritage and Listed Buildings at SCDC and to update on legal agreement from Greene King. Cllrs to consider list of electrical contractors. Cllrs to discuss and resolve on next actions.
1907/24	Leases with UKRI on Pocket Park and Sports Field Cllr Laurie to report on any response from Dana Warboys, Head of Property, BBSRC. Cllrs to consider and resolve on any actions.

1907/25	<p>Brookfield contract Cllr Goody to report on response from Highways Department on increased frequency of bin emptying. Cllrs to note the car parts remaining and to explore action to remove. Cllrs to consider whether or not Brookfield to provide service and resolve on any actions.</p>						
1907/26	<p>Neighbourhood Plan Update from Cllr Attwood.</p>						
1907/27	<p>Welcome to Babraham leaflet Update from Clerk and Cllr Attwood.</p>						
1907/28	<p>Frimstone traffic Cllr Laurie to report on response from Frimstone to request to avoid High Street, conforming to Mick George (parent company) policies.</p> <p>TO CONSIDER OTHER MATTERS</p>						
1907/29	<p>FINANCE</p>						
1907/30	<p>Receipts (as of 2 July 2019) No payments were received as of the above date.</p>						
1907/31	<p>Payments due (as of 2 July 2019) Payments to be presented at the meeting. Invoices received as of the above date: Avast Antivirus Premier £59.99 (incl. VAT)</p>						
1907/32	<p>Balances and Bank Reconciliation at 30 June 2019 Balances held</p> <table border="1"> <tr> <td>Unity Current A/C balance</td> <td>£16,640.76</td> </tr> <tr> <td>Unity Savings A/C balance</td> <td>£60,997.82</td> </tr> <tr> <td>Total</td> <td>£77,638.58</td> </tr> </table>	Unity Current A/C balance	£16,640.76	Unity Savings A/C balance	£60,997.82	Total	£77,638.58
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1907/33	<p>Clerk appraisal and salary Cllrs to note appraisal to be carried out by Cllrs Laurie and Walker. Cllrs to review resolve on approval. Cllrs to review action and sums provided by YTB Ltd on backpay from 2018—19 and 2019—20, previously approved as estimated value of £45.70.</p>						
1907/34	<p>Zero-carbon funding Cllrs to note report provided in advance by Clerk and to resolve on further research, response or actions.</p>						
1907/35	<p>Unity Bank Clerk to report on Bank signatories.</p>						
1907/36	<p>VAT Report Clerk to report on VAT claim for 2017-18 from HMRC. Clerk to present VAT claim for 2018—19 for review and approval by Cllrs.</p>						

	<p>PLANNING</p> <p>Planning Applications (as of 2 July 2019)</p> <p>1907/37 None was received as of this date</p> <p>Planning decisions (as of 2 July 2019)</p> <p>1907/40 S/1464/19/FL: Approval of storage on Babraham Research Campus</p> <p>1907/41 S/0350/19/FL: Refusal for car dealerships on A505, Duxford</p> <p>1907/42 Correspondence</p> <ul style="list-style-type: none"> • Cambridgeshire Hearing Help: request for volunteer • Electoral Register update: July 2019 • Highways Events update • Parish invitation to workshops for Greater Cambridge Local Plan, 7.00-9.30pm, Wednesday 17th July, Shelford Rugby Club • CCC: illegal siting of caravans • Histon and Impington NP and VDS • Friends of the Roman Road and Fleam Dyke request for membership <p>1907/43 Items to report and inclusion in the next meeting</p> <ul style="list-style-type: none"> • Cllrs to note Clerk leave 1–25 August • Governance: numbers of Councillors and co-opted members <p>Date of next meeting: Thursday 8 August 2019 at 7:30pm</p> <p>PART II – CONFIDENTIAL INFORMATION</p> <p>Exclusion of the Press and the Public: To resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the meeting.</p> <p>Signature: <i>Don Powell</i>, 2 July 2019 Don Powell, 68 Woodland Road, Sawston, CB22 3DU</p>
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