

Babraham Parish Council

To members of the Council

You are hereby summoned to attend the meeting of Babraham Parish Council at **Babraham Primary School** on **14 March 2019** at **7.30pm** for the purpose of considering and resolving the business as set out below.

Please could Councillors ensure they read the agenda notes and supporting documents via email prior to the meeting.

Members of the public and press are invited to address the Council at this meeting during the Public Participation Time.

Members: 5 Quorum: 3

	PART I – NON-CONFIDENTIAL INFORMATION
1903/01	TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE
1903/02	TO RECEIVE MEMBERS’ DECLARATION OF INTEREST FOR ITEMS ON THIS AGENDA Members are reminded to declare any pecuniary or other interest in any item on this agenda at this point or at any point during the meeting.
1903/03	TO SIGN AND APPROVE MINUTES OF MEETING DATED 10 JANUARY 2019 Copy circulated via email for information.
1903/04	EXCLUSION OF THE PUBLIC To determine which items, if any, from Part 1 of the Agenda should be taken with the public excluded.
1903/05	PUBLIC PARTICIPATION TIME – 15 MINUTES ALLOWED
1903/06	REPORT FROM SOUTH CAMBRIDGESHIRE DISTRICT COUNCILLOR P McDonald
1903/07	REPORT FROM CAMBRIDGESHIRE COUNTY COUNCILLOR K Cuffley and R Hickford
1903/08	REPORT FROM Babraham Research Campus (BRC) representative TO DISCUSS MATTERS ARISING FROM THE PREVIOUS MINUTES
1903/09	‘Beacon Forest’ proposal Cllrs to note proposal for new forest proposal and to consider presentation by Sam Davies.
1903/10	Clerk’s Report Cllrs to note Clerk’s leave dates circulate previously. Clerk to report on Parish Planning Training on 7 March at SCDC.
1903/11	Risk Register

	<p>Cllrs are asked to review, assess and decide any changes required to Parish Council Risk Register circulated in advance.</p>
1903/12	<p>Standing Orders Review Cllrs are asked review, assess and decide any changes required to Parish Council Standing Orders circulated in advance.</p>
1903/13	<p>H1 Planning and Developments Clerk to report on submission to SCDC on Formal Response from Developer.</p>
1903/14	<p>S.106 Cllrs to note comments from James Fisher (SCDC S.106 Officer) circulated previously and Clerk reply. Cllr Laurie to report on discussion sought with Rob Lewis.</p>
1903/15	<p>PHFI Cllrs to review and approve commitment to PHFI proposal from CCC (James Toombs). Cllrs to note expenditure (£19507.96 plus £3901.59 VAT) exceeds the budget allocation for 2019/20, but Council has made additional earmarked reserves of £12,000 for PHFI works.</p>
1903/16	<p>Other traffic and transport Cllrs to note Parishioner correspondence (25 February) regarding speed limits: Clerk to report on response from Highways. Cllr Walker to report on update to speed monitoring system. Clerk to report on actions on street-sweeping request.</p>
1903/17	<p>Allotments Clerk to report on allotment survey.</p>
1903/18	<p>Neighbourhood Plan Update from Cllr Attwood.</p>
1903/19	<p>Defibrillator Chair to report on discussions with The George and Greene King on formal approval of siting. Cllrs to discuss and agree next steps.</p>
1903/20	<p>Village event Cllr Laurie to report on plans for Village event.</p>
1903/21	<p>Leases with UKRI on Pocket Park and Sports Field Clerk to report on response to outline plans sent to Dana Warboys at UKRI about Pocket Park, Village Hall site and Sports Field.</p>
1903/22	<p>Tree works Cllr Rogers to update Council on works to manage the tree next to statue of Jonas Webb (Planning ref: S/4222/18/TC).</p>
1903/23	<p>Litter and dog bins</p>

	<p>Clerk to report on request to Brookfield to include maintenance of new and resited bins. Cllr Laurie to report on re-siting bin from Oak Lane to Church Lane. Cllr Laurie to report on progress to resite bin at A1307 bus stops.</p>						
1903/24	<p>Welcome to Babraham leaflet Update from Cllr Attwood and Clerk.</p>						
1903/25	<p>Babraham Bulletin Cllr Attwood to report on Bulletin.</p>						
1903/26	<p>Website accessibility Clerk and Cllr Walker to report on research into requirements to meet new Accessibility Regulations (informed by SLCC) effective from 22 September 2020.</p>						
1903/27	<p>Big Lunch/Great Get Together, June 2019 Cllrs to consider and decide action on email from CCC Public Health (27 February) intended to “to bring your neighbours together, including those who might be more isolated, to share food, have fun and get to know each other better.”</p> <p>TO CONSIDER OTHER MATTERS</p> <p>FINANCE</p>						
1903/28	<p>Receipts (as of 7 March 2019) No receipts were received in this period.</p>						
1903/29	<p>Payments (as of 7 March 2019) Payments to be circulated at meeting.</p>						
1903/30	<p>Balances and Bank Reconciliation at 31 February 2018 Balances held</p> <table border="1"> <tr> <td>Unity Current A/C balance</td> <td>£17841.87</td> </tr> <tr> <td>Unity Savings A/C balance</td> <td>£60877.01</td> </tr> <tr> <td>Total</td> <td>£78718.88</td> </tr> </table>	Unity Current A/C balance	£17841.87	Unity Savings A/C balance	£60877.01	Total	£78718.88
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1903/31	<p>Preparation for Year End Clerk to report on response from Stuart Pollard at Auditing Solutions Ltd (26 February) on our financial records and preparation for Year End.</p>						
1903/32	<p>VAT Report Clerk and Cllr Laurie to report on VAT position and actions to reclaim.</p>						
1903/33	<p>Council-owned Lawnmower and Strimmer Cllrs to discuss and decide on future use of Council assets.</p>						
1903/34	<p>Street Lighting Cllrs to note receipt of advance note of increase in lighting charges of about 12.5%. Previous period was £421.88, implying a charge of about £475.</p> <p>PLANNING</p>						

<p>1903/35</p>	<p>Planning Applications (as of 7 March 2019) S/3729/18/FL: Land to the North of Babraham Road - Hill residential. Suite of amended documents, accessible 20 February 2019.</p>
<p>1903/36</p>	<p>Planning decisions (as of 7 March 2019) S/0172/19/NM: Stable Cottage, High Street, Babraham, Cambridge, CB22 3AG: Decision to permit movement of roof light.</p> <p>S/4743/18/FL: Permission for New HV compound, Transformer and LV compound in screened enclosure together with associated footpaths. Babraham Research Campus, Babraham, Cambridge, Cambridgeshire, CB22 3AT; Chris Chapman, BBT.</p>
<p>1903/37</p>	<p>Correspondence Update to Register of Electors (6 March) CCC note about surface works on 'Wool Street' alongside Wandlebury in March. Cllrs and Parishioners encouraged by Cllr Cuffley (28 February) to complete the Greater Cambridge Partnership survey on proposals for a future public transport network and ways to reduce congestion (by Sunday 31 March 2019). SCDC note about Waterbeach New Town. SCDC adoption of Gt Abington Former Land Settlement Neighbourhood Plan.</p> <p>Items to report and inclusion in the next meeting</p> <p>Date of next meeting: 11 April 2019 at 7:30pm</p> <p>PART II – CONFIDENTIAL INFORMATION</p> <p>Exclusion of the Press and the Public: To resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the meeting.</p> <p>Signature: <i>Don Powell</i>, 8 March 2019 Don Powell, 68 Woodland Road, Sawston, CB22 3DU</p>