

Babraham Parish Council

To members of the Council

You are hereby summoned to attend the meeting of Babraham Parish Council at **Babraham Primary School** on **14 February 2019** at **7.30pm** for the purpose of considering and resolving the business as set out below.

Please could Councillors ensure they read the agenda notes and supporting documents via email prior to the meeting.

Members of the public and press are invited to address the Council at this meeting during the Public Participation Time.

Members: 5 Quorum: 3

	PART I – NON-CONFIDENTIAL INFORMATION
1902/01	TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE
1902/02	TO RECEIVE MEMBERS’ DECLARATION OF INTEREST FOR ITEMS ON THIS AGENDA Members are reminded to declare any pecuniary or other interest in any item on this agenda at this point or at any point during the meeting.
1902/03	TO SIGN AND APPROVE MINUTES OF MEETING DATED 10 JANUARY 2019 Copy circulated via email for information.
1902/04	EXCLUSION OF THE PUBLIC To determine which items, if any, from Part 1 of the Agenda should be taken with the public excluded.
1902/05	PUBLIC PARTICIPATION TIME – 15 MINUTES ALLOWED
1902/06	REPORT FROM SOUTH CAMBRIDGESHIRE DISTRICT COUNCILLOR P McDonald
1902/07	REPORT FROM CAMBRIDGESHIRE COUNTY COUNCILLOR K Cuffley and R Hickford
1902/08	REPORT FROM Babraham Research Campus (BRC) representative TO DISCUSS MATTERS ARISING FROM THE PREVIOUS MINUTES
1902/09	Clerk’s Report
1902/10	2019/20 Precept Clerk to report any response.
1902/11	Standing Orders Review Cllrs are asked to comment on and decide any changes required to Parish Council Standing Orders circulated in advance.
1902/12	H1 Planning and Developments

	<p>Clerk to report any comments or feedback from email to Rob Lewis at CCC asking him to clarify educational provisions from H/1:b S.106. Cllr Laurie to update on any other responses from SCDC.</p>
1902/13	<p>Request for specific projects that might mitigate consequences of H/1:b Cllr Laurie to report on discussions on mitigation of H/1:b: if action required, Cllrs to discuss and decide actions.</p>
1902/14	<p>Traffic and Transport Cllrs to note the improvement suggestions provided by Parishioners and Cllrs and shared with Cllr Cuffley. Cllr Laurie to report on proposals sent to Cllr Cuffley and on discussions with CCC Highways Department Joshua Rutherford on outline PFHI proposal. Cllr Laurie to report on request for cleaning works to Highways. Clerk to report on request to Cheveley Farms for clearing works on Rowley Lane and on research on ownership of Rowley Lane.</p>
1902/15	<p>Neighbourhood Plan Update from Cllr Attwood.</p>
1902/16	<p>Defibrillator Clerk to report on discussions with The George and Greene King. Clerk to report on costs from Heartsafe, chosen provider. Cllrs to discuss and agree next steps.</p>
1902/17	<p>Village event Cllrs to discuss request for support to Village event.</p>
1902/18	<p>Leases with UKRI on Pocket Park and Sports Field Clerk to report on response received from Dana Warboys at UKRI about Pocket Park and on discussions on Sports Field.</p>
1902/19	<p>Tree works Cllr Rogers to update Council on quote for expanded works to manage the tree next to statue of Jonas Webb (Planning ref: S/4222/18/TC).</p>
1902/20	<p>Litter and dog bins Cllr Laurie to report on re-siting bin from Oak Lane to Church Lane. Cllr Laurie to report on progress to resite bin at A1307 bus stops: Cllrs to consider purchasing and quotes.</p>
1902/21	<p>Welcome to Babraham leaflet Update from Cllr Attwood and Clerk.</p>
1902/22	<p>Babraham Bulletin Cllr Attwood to report on Bulletin.</p>
1902/23	<p>Council Year Clerk to present summary of actions for Council during the year.</p>
	<p>TO CONSIDER OTHER MATTERS</p>

	<p>FINANCE</p>														
1902/24	<p>Receipts (as of 8 February 2019) No receipts were received in this period.</p>														
1902/25	<p>Payments (as of 8 February 2019) Payments to be circulated at meeting.</p> <table> <tr> <td>Babraham School, Hall Hire</td> <td>£14.25</td> </tr> <tr> <td>Brookfield, Bins</td> <td>£216.00</td> </tr> <tr> <td colspan="2">(Nett £180.00, VAT £36.00)</td> </tr> <tr> <td>HMRC PAYE January 18</td> <td>£46.20</td> </tr> </table> <p>Clerk</p> <table> <tr> <td>Pay Nett January 2018</td> <td>£184.44</td> </tr> <tr> <td>Travel 11.4 miles</td> <td>£5.13</td> </tr> <tr> <td>Clerk Total</td> <td>£189.57</td> </tr> </table>	Babraham School, Hall Hire	£14.25	Brookfield, Bins	£216.00	(Nett £180.00, VAT £36.00)		HMRC PAYE January 18	£46.20	Pay Nett January 2018	£184.44	Travel 11.4 miles	£5.13	Clerk Total	£189.57
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1902/26	<p>Balances and Bank Reconciliation at 31 January 2018 Balances held</p> <table border="1"> <tr> <td>Unity Current A/C balance</td> <td>£19169.89</td> </tr> <tr> <td>Unity Savings A/C balance</td> <td>£60877.01</td> </tr> <tr> <td>Total</td> <td>£80046.90</td> </tr> </table>	Unity Current A/C balance	£19169.89	Unity Savings A/C balance	£60877.01	Total	£80046.90								
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1902/27	<p>Internal auditor report Clerk to report on response from Stuart Pollard at Auditing Solutions Ltd on our financial records.</p>														
1902/28	<p>VAT Report Clerk and Cllr Laurie to report on VAT position and actions to reclaim.</p>														
	<p>PLANNING</p>														
1902/29	<p>Planning Applications (as of 8 February 2019) S/0172/19/NM: (For information only) Non Material amendment of planning permission S/0518/17/FL to move the rooflight at Stable Cottage, High Street, Babraham, Cambridge, CB22 3AG; Mr Jamie Thomas. Cllrs to discuss traffic access during works.</p>														
1902/30	<p>S/0021/19/DC: (For information only) Discharge of Condition 1 (Materials) of Planning Application S.3482.18.FL - Installation of disabled access ramp, 8No paved hard-standings, pergola, replacement of existing fences and new perimeter fence with gated access from car park. The George Inn, High Street, Babraham, Cambridge, Cambridgeshire, CB22 3AG; Greene King PLC</p>														
1902/31	<p>S/4329/18/OL: Outline planning permission with all matters reserved for a phased, mixed use development comprised of up to 150,000 square metres of Gross External Area (GEA) ... Wellcome Trust Genome Campus, Cambridge Road, Hinxton, Saffron Walden, Cambridgeshire, CB10 1RQ. Wellcome Trust</p> <ul style="list-style-type: none"> Cllrs to note agreed comments prepared by Working Group of Cllrs Rogers and Walker and Clerk and decision to object on grounds specified in document circulated and agreed by majority vote (3 in favour). 														

1902/32	Planning decisions (as of 8 February 2019) None was received.
1902/33	Correspondence 22 Jan: Email from University about closures to Wych Road 29 January for seven days (circulated) Items to report and inclusion in the next meeting Date of next meeting: 14 March 2019 at 7:30pm PART II – CONFIDENTIAL INFORMATION Exclusion of the Press and the Public: To resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the meeting. Signature: <i>Don Powell</i> , 8 February 2019 Don Powell, 68 Woodland Road, Sawston, CB22 3DU