

Babraham Parish Council

To members of the Council

You are hereby summoned to attend the meeting of Babraham Parish Council at **Babraham Primary School** on **14th June 2018** at **7.30pm** for the purpose of transacting the following business.

Please could Councillors ensure they read the agenda notes and supporting documents via email prior to the meeting.

Members of the public and press are invited to address the Council at this meeting during 'Public Participation Time'.

PART I – NON-CONFIDENTIAL INFORMATION

0618/01	TO RECEIVE ANY APOLOGIES FOR ABSENCE Cllr Rogers sends apologies
0618/02	TO RECEIVE MEMBERS' DECLARATION OF INTEREST FOR ITEMS ON THIS AGENDA Members are reminded to declare any interest on any item on this agenda at this point or at any point during the meeting.
0618/03	TO SIGN & APPROVE MINUTES OF MEETING DATED 17 May 2018 Copy circulated via email for information.
0618/04	EXCLUSION OF THE PUBLIC To determine which items, if any, from Part 1 of the Agenda should be taken with the public excluded.
0618/05	PUBLIC PARTICIPATION TIME – 15 MINUTES ALLOWED
0618/06	REPORT FROM SOUTH CAMBRIDGESHIRE DISTRICT COUNCILLOR A G Orgee
0618/07	REPORT FROM CAMBRIDGESHIRE COUNTY COUNCILLOR K Cuffley and R Hickford
0618/08	REPORT FROM Babraham Research Campus (BRC) representative <u>TO DISCUSS MATTERS ARISING FROM THE PREVIOUS MINUTES</u>
0618/09	Clerk's Report
0618/10	Neighbourhood Plan Update from Cllr Attwood.
0618/11	Speeding Traffic and Calming Measures Update on Swarco camera maintenance from Cllr Laurie. Update on calming measures from Clerk.
0618/12	Improvements To White Lining And Renewing The 'Slow' Sign
0618/13	Pocket Park Lease

	Update from Clerk.
0618/14	Leasing of Babraham Sports Field Update from Clerk.
0618/15	Dog fouling signage Update from Cllr Goody.
0618/16	Community Gathering
0618/17	Grass Cutting And Maintenance Contract 2018-19 Update on feedback, cleaning services and publication of company information.
0618/18	GDPR (General Data Protection Regulations) Cllr Walker to report on email campaign for consent and CALPAC discussion for shared Data Protection Officer (DPO).
0618/19	Dog Bin Purchase Bin purchased and Cllr Rogers to update on her return.
0618/20	Webmail And Email Payments Cllr Laurie to report on arrangements for VAT recovery.
0618/21	Internal Review 2017/2018 Clerk to present items for discussion.
0618/22	External Audit Clerk to update; deferment until 2 July.
0618/23	Register of Interests Form Cllrs are reminded to complete the new Register of Interests form.
	<u>TO CONSIDER OTHER MATTERS</u>
0618/24	Dog walking Clerk has received reports some walkers with large groups of dogs were not always in control of their dogs or their behaviour. Councillors are asked to their response to the reports.
0618/25	Site H1/b Planning and KWA Architects KWA, architects leading the development to the north of the Babraham-Sawston road, had proposed presentations in Sawston and Babraham w/c 11 June. Following representation from Cllr Laurie, they have reviewed this and made provisional bookings for 27 or 28 June at Spicers. The Babraham event is scheduled for Tuesday 26 June in the School Hall at 19.00. KWA will prepare a publicity poster for distribution. Councillors are asked to consider the event and their participation.
0618/26	Annual Parish Meeting, 17 May 2018 Councillors are asked to approve spending on refreshments of £65.00 to Cllr Laurie.

	Councillors are asked to discuss the APM further at the July Parish Council Meeting.						
0618/27	<p>Clerk Vacancy D Powell was interviewed by Cllrs Laurie and Walker and appointed with effect from Monday 21 May.</p> <p><u>FINANCE</u></p>						
0618/28	<p>Receipts No receipts were credited during this period.</p>						
0618/29	<p>Payments Payments to be circulated at meeting.</p>						
0618/30	<p>Balances And Bank Reconciliation at 01 June 2018 Balances held</p> <table border="1"> <tr> <td>Unity Current A/C balance</td> <td>£20,971.61</td> </tr> <tr> <td>Unity Savings A/C balance</td> <td>£60,517.02</td> </tr> <tr> <td>Total</td> <td>£81,488.63</td> </tr> </table> <p><u>PLANNING</u></p> <p>Planning Applications</p>	Unity Current A/C balance	£20,971.61	Unity Savings A/C balance	£60,517.02	Total	£81,488.63
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0618/31	<p>S/2051/18/LB St Peter's Church, High street, Babraham. New leaded windows to match existing ones and ledged and braced solid timber door to be installed in existing openings of North Porch. Applicant: Mr Alan Partridge</p> <p>Response by 21 June</p>						
0618/32	<p>S/2050/18/FL St Peter's Church, High street, Babraham. New leaded windows to match existing ones and ledged and braced solid timber door to be installed in existing openings of North Porch. Applicant: Mr Alan Partridge</p> <p>Response by 21 June</p>						
0618/33	<p>S/3435/17/LB 40 High Street, Babraham, Cambridge, Cambridgeshire, CB22 3AG. Replacement of three single glazed Windows and a single glazed door in modern rear extension with double glazed units. Applicant: Joanne O'Shaughnessy. Appeal reference: APP/W0530/Y/17/3192166 Appeal start date: 29 May 2018 Representations by 3 July 2018</p>						
0618/34	Planning decisions						
0618/35	<u>Correspondence</u>						

Items to report and inclusion in the next meeting

Date of next meeting: 12 July 2018, time to be confirmed.

PART II – CONFIDENTIAL INFORMATION

Exclusion of the Press and the Public: To resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the meeting.

Signature: *Don Powell*, 8 June 2018
Don Powell, 68 Woodland Road, Sawston, CB22 3DU