

Babraham Parish Council.

To members of the Council.

You are hereby summoned to attend the meeting of Babraham Parish Council at **Babraham Primary School** on **12th October 2017** at **7.30pm** for the purpose of transacting the following business.

Please could Councillors ensure they read the agenda notes and supporting documents via email prior to the meeting.

Members of the public and press are invited to address the Council at this meeting during 'Public Participation Time'.

PART I – NON-CONFIDENTIAL INFORMATION

1017/01	TO RECEIVE ANY APOLOGIES FOR ABSENCE
1017/02	TO RECEIVE MEMBERS' DECLARATION OF INTEREST FOR ITEMS ON THIS AGENDA Members are reminded to declare any interest on any item on this agenda at this point or at any point during the meeting.
1017/03	TO SIGN & APPROVE MINUTES OF MEETING DATED 14th September 2017 Copy circulated via email for information.
1017/04	EXCLUSION OF THE PUBLIC To determine which items, if any, from Part 1 of the Agenda should be taken with the public excluded.
1017/05	PUBLIC PARTICIPATION TIME – 15 MINUTES ALLOWED
1017/06	REPORT FROM SOUTH CAMBRIDGESHIRE DISTRICT COUNCILLOR A G Orgee
1017/07	REPORT FROM CAMBRIDGESHIRE COUNTY COUNCILLOR K Cuffley and R Hickford
1017/08	REPORT FROM CHRIS CHAPMAN Babraham Bioscience Technologies Ltd (BBT) <u>TO DISCUSS MATTERS ARISING FROM THE PREVIOUS MINUTES</u>
1017/09	Local Highways Improvement Funding Bid 2017/18 for Babraham High Street/A1307 Intersection Update if available.
1017/10	Babraham Brick Wall. Update.
1017/11	Clerk's Report.
1017/12	Joint Neighbourhood Plan. Update. Next meeting will be on Thursday 19th October at 10am in Sawston Parish Council Office. Debate and actions.
1017/13	Local Liaison Forum/ A1307, Three Campuses to Cambridge. Verbal feedback from the final meeting.

1017/14	<p>Speeding Traffic. To receive update from Cllr Walker re. speeding evidence.</p>
1017/15	<p>LHI Application For Speeding Traffic. To discuss the option of applying for LHI funding based on the Highways meeting with the Chairman. The deadline for LHI applications has been extended to 15th October 2017. Decision required.</p>
1017/16	<p>Improvements To White Lining And Renewing The 'Slow' Sign. Update if available.</p>
1017/17	<p>Grass Cutting And Maintenance contract. CGM agreed to empty the dog bin by the church twice a month.</p>
1017/18	<p>Unity Trust Bank Change. The application has been sent. Next steps are for everyone to sign the signatory document and send two £500 cheques in order to open the new accounts.</p>
1017/19	<p>Transparency Fund Application. Update if available.</p>
1017/20	<p>Community Gathering With Food Provided By The Council. Discussion may include agreeing date, budget, risk assessment to cover insurance, working party, and advertisement.</p>
1017/21	<p>Litter and River Pick. Update.</p>
1017/22	<p>Parish Council Email Addresses. Cllr Walker to update.</p> <p><u>To consider other matters.</u></p>
1017/23	<p>Pocket Park Lease. This lease officially ended on the 9th April 2017 (currently running over on a 'periodic tenancy'). Do members wish to renew the lease? Debate, actions and decision.</p>
1017/24	<p>Leasing Of Babraham Sports Field. Do members wish to enquire whether the Council might lease the field? Debate, actions and decision.</p>
1017/25	<p>Cambridgeshire Acre Renewal. Do councillors wish to renew their membership? Cost £54 (with VAT) for annual subscription.</p>
1017/26	<p>Allotments for Babraham. Providing allotments for Babraham. The council have the power to do this but would require land. Discussion and decision required.</p>
1017/27	<p>Cambridgeshire Parish Council Conference 2017 <u>Moving Forward Together.</u> Burgess Hall, Westwood Road, St Ives, PE27 6WU</p>

	Friday 17 November 2017, 9.00am – 1.30pm. Do members wish to attend?						
	<u>Finance.</u>						
1017/28	To Authorise Payment to R Attwood. Do members resolve to authorise payment for the materials used in creating the newsletter?						
1017/29	Mileage For Clerk Training Session. Approve mileage claim.						
1017/30	Clerk's Printing Costs. Clerk's ink cartridge replacement cost is £116.98. This will print 6500 pages. Councillors to discuss options. Decision required.						
1017/31	Receipts. Precept payment 17/18 £5127.50						
1017/32	Payments. Please can members authorise payments? A full schedule will be circulated at the meeting. Please can both signatories sign each invoice as per the auditor's recommendation?						
1017/33	Balances And Bank Reconciliation. Balances held as of 30 st September 2017. Reconciliation to be presented at meeting.						
	<table border="1"> <tr> <td>Current A/c Balance</td> <td>£1,382.14</td> </tr> <tr> <td>Business Prem A/c Balance</td> <td>£79,422.75</td> </tr> <tr> <td>Total</td> <td>£80,804.89</td> </tr> </table>	Current A/c Balance	£1,382.14	Business Prem A/c Balance	£79,422.75	Total	£80,804.89
Current A/c Balance	£1,382.14						
Business Prem A/c Balance	£79,422.75						
Total	£80,804.89						
1017/34	Quarterly Budget Performance Report. Report detailing payments from July 1st to September 30th. Circulated via email to councillors before the meeting.						
1017/35	Initial Precept Discussion. Clerk has put together a suggested budget for discussion.						
	<u>Planning.</u>						
	Planning Applications.						
1017/36	S/3210/17/LB Internal upgrades to internal doors and screens to improve fire protection and compartmentation at Babraham Bioscience Technologi, Babraham Research Campus, High Street, Babraham, Cambs by Chris Chapman. Application dated 21.09.2017. Extension granted to respond by 16.10.2017.						
1017/37	S/3435/17/LB Replacement of three single glazed windows and a single glazed door in modern rear extension with double glazed units at 40 High Street, Babraham, Cambridge, Cambridgeshire, CB22 3AG by Joanne O'Shaughnessy. Application received 03.10.17.						

<p>1017/38</p>	<p>Appeals.</p> <p>S/1112/17/FL Appeal ref: APP/W0530/D/17/3181448 Partial First Floor extension over an existing single storey side extension and new front porch for Church Farm Cottages, 49, Sawston Road, Babraham, Cambridge, CB22 3AP. Start date 18.09.17 If council would like to withdraw any previous comments made you have 4 weeks from the start date.</p>
<p>1017/38</p>	<p>Planning decisions. None.</p>
<p>1017/39</p>	<p><u>Correspondence.</u></p> <p>Heidi Allen's monthly newsletter. NHS Stay Well advice.</p>
<p>1017/40</p>	<p>Items to report and inclusion in the next meeting.</p> <p>Date of next meeting. 9th November 2017 at 7:30pm.</p> <p>PART II – CONFIDENTIAL INFORMATION`</p> <p>Exclusion of the Press and the Public: To resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the meeting.</p>

Signature *SBramley* 6th October 2017.
Samantha Bramley Clerk/RFO
83 Fulbourn Road, Teversham, CB1 9AJ