

Draft Minutes of the Babraham Parish Council Annual General Meeting

Held at Babraham Primary School, Babraham

On Thursday 11th May 2017 at 6.30pm

	Present	<p>Chair: Stuart Laurie Councillors: Ms C Rogers, Robert Attwood, Gareth Walker, Jane Goody. Outgoing clerk: Anne Angell Incoming clerk: Sam Bramley District Cllr T Orgee</p>
1	Apologies	Chris Chapman (BBT).
2 and 3	To elect a chair	Councillor Stuart Laurie was proposed by Councillor Rogers and seconded by Councillor Attwood and elected unanimously. Councillor Laurie thanked members for their support and confidence in him. Acceptance of Office form was not signed but will be at the next meeting of the Parish Council.
4	To elect a vice chair	Councillor Rogers was proposed by Councillor Laurie and seconded by Councillor Goody and elected unanimously.
5	Elect to outside	Cllrs Attwood and Goody were unanimously elected to serve on Local Liaison Forum.
6	Members Declaration of Interests	None declared.
7	Minutes of Meeting held 13 th April 2017	Approved unanimously by those present at meeting and signed.
8	Matters arising from previous Minutes	<p>Barclays Bank. Cllr Goody to complete forms to become a signatory on the account as we are notified her previous effort has expired. Clerk to provide Cllr Walker new forms. Cllr Laurie to meet with Clerk 18.05.17 to change the mandate for transfers and correspondence to continue with a change in Clerk.</p> <p>Dockerill's Yard. We are informed Little Abington have communicated with the County Council and that the yard are in touch with planning.</p> <p>Pocket park trees. A tree surgeon has been instructed to carry out the work which is scheduled to being on the 15.05.17 for two days. School have been informed and as it is suggested parents and children avoid the area due to machinery being on site.</p> <p>Bus shelter No correspondence as yet. Suggested to wait and see how best to proceed. Clerk will contact Andrew Preston.</p> <p>Litter bins. The bins kindly offered to the parish are no longer available unbeknownst to us. Decided it best to wait and see where the bus shelter is sited, due to cost of installing,</p>

		<p>and then consider where to put the new one.</p> <p>Speeding traffic. Still an issue and to be discussed at the Annual Parish Meeting about how residents feel about this issue and suggestions about how we might tackle it. Cllr Walker to look into it further and report at next meeting.</p> <p>Community Trust Grant. Money is available for parishes to apply for. Cllr Rogers to look into ideas the parish might like to make an application for.</p> <p>Improvements to white lining and renewing the 'slow' sign. Clerk to hasten Highways (Peter J Taylor).</p> <p>Neighbourhood plan. Meeting with Sawston PC June 15th 7:30pm to discuss the combined neighbourhood plan.</p>																		
9	Finance																			
	Financial Report as at 30 th April 2017	<table border="1"> <tr> <td>Barclays Premium Business account (incl. first half of precept payment £5127.50)</td> <td></td> <td>£81,295.25</td> </tr> <tr> <td>Current Account</td> <td></td> <td>£1,576.93</td> </tr> <tr> <td></td> <td>TOTAL</td> <td>£82,872.18</td> </tr> </table>	Barclays Premium Business account (incl. first half of precept payment £5127.50)		£81,295.25	Current Account		£1,576.93		TOTAL	£82,872.18									
Barclays Premium Business account (incl. first half of precept payment £5127.50)		£81,295.25																		
Current Account		£1,576.93																		
	TOTAL	£82,872.18																		
	Agreed payments	<table border="1"> <tr> <td>A Angell</td> <td>Clerk's salary April 2107 (Incl. overtime for audit)</td> <td>£157.20</td> </tr> <tr> <td>Babraham School</td> <td>Room hire May 2017</td> <td>£14.25</td> </tr> <tr> <td>CAPALC (please note the previous months billing of CAPALC was incorrect and not paid).</td> <td>Subscription</td> <td>£149.53</td> </tr> <tr> <td>Came and Co</td> <td>Insurance renewal</td> <td>£811.09</td> </tr> <tr> <td>S. Laurie</td> <td>Expenses (APM)</td> <td>£190.80</td> </tr> <tr> <td></td> <td>Total</td> <td>£1396.47</td> </tr> </table>	A Angell	Clerk's salary April 2107 (Incl. overtime for audit)	£157.20	Babraham School	Room hire May 2017	£14.25	CAPALC (please note the previous months billing of CAPALC was incorrect and not paid).	Subscription	£149.53	Came and Co	Insurance renewal	£811.09	S. Laurie	Expenses (APM)	£190.80		Total	£1396.47
A Angell	Clerk's salary April 2107 (Incl. overtime for audit)	£157.20																		
Babraham School	Room hire May 2017	£14.25																		
CAPALC (please note the previous months billing of CAPALC was incorrect and not paid).	Subscription	£149.53																		
Came and Co	Insurance renewal	£811.09																		
S. Laurie	Expenses (APM)	£190.80																		
	Total	£1396.47																		
10	To consider other matters	<p>New Clerk. Clerk contracts. It was resolved to amend the working hours per week to four with an additional four hours for training (until qualification is passed with a time limit of 18 months, whichever is first) on pay scale point 18 which is £9.392 per hour. These additions to be presented at the next meeting for approval and signing of contract. Resolved that the council will pay for the Clerk's membership to the SLCC and purchases authorised for the new edition of Charles Arnold Baker and Local Councils Explained.</p> <p>Meeting change.</p>																		

Clerk to contact school about a change for the June meeting as this clashes with the General election (8th June). Confirmed as 1st June 2017 at 7.30pm. Cllr Walker to update website accordingly.

Temporary repair.
It has been noted that a temporary repair has been made at Honeysuckle Lane due to works by Anglian Water.

Local Liaison Forum on proposed Babraham Park and Ride.
Six potential sites outlined one of which is in Babraham. Workshops are to be rearranged due to the General Election. Three workshops will be organised and a public meeting will follow.

UK Power Networks.
Works have been delayed, the cabling on the high street, until June.

Annual Return for y/e 31st March 2017 Sections 1 and 2
The Chair and Responsible Financial Officer signed Sections 1 and 2 of the Annual Return. Clerk to send away the external audit.

Meeting in August.
The Parish Council have resolved to meet in August.

11a
PLANNING
PERMISSION

APPLICATIONS RECEIVED		-	
REF NO	PROPOSAL	AT	FOR
S/1388/17/LB	Replace existing window with French windows and internal alteration to put additional velux rooflight	Stable Cottage, High street Babraham	Ms Janie Thomas
S/1500/17/RM	Application for approval of reserved matters for Construction of Infrastructure access road following OPP S/1676/14/OL	Babraham Bioscience Technology	Chris Chapman

No objections were made.

PLANNING DECISIONS RECEIVED - None

b

12	Correspondence Received	<p>AgriTech Park Scoping Opinion application, reference S/0625/17/E2 for a park for AgriTech, on Land at Hinxtton. The Regulations enable a developer, before making a planning application to ask the Local Planning Authority for its formal opinion (Scoping Opinion) on the information to be included in an Environmental Statement. The decision notice is available to view on the website link attached at http://plan.scams.gov.uk/swiftlg/apas/run/WPHAPPCRITERIA</p> <p>Currently there is a pre-application planning request in for the site and proposal. The developer has informed me that they are holding two public exhibitions on the proposals on Tuesday 16th May 2017 at 11:30am - 9pm, and Wednesday 17th May 2017 at 7:30am - 12:30pm and 2pm -8pm at Hinxtton Village Hall.</p>
13	Matters for further discussion & inclusion in next Agenda	<p>Bus Shelter.</p> <p>Annual return action plan.</p> <p>Grass cutting contract.</p>
	Date of next meeting	1ST June 2017 at 7.30pm.

S Bramley Clerk
12th May 2017

Meeting closed at 7.25pm

.....