To members of the Council

You are hereby summoned to attend the **ANNUAL PARISH COUNCIL meeting** of Babraham Parish Council at Babraham Primary School in High Street on 12th May 2016 at 7.00pm for the purpose of transacting the following business:

Members of the public and press are invited to address the Council at its Annual Parish Meeting which follows this meeting.

**AGENDA**

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>TO RECEIVE ANY APOLOGIES FOR ABSENCE</td>
</tr>
<tr>
<td>2</td>
<td>FOR COUNCILLORS TO SIGN THEIR ACCEPTANCE OF OFFICE FORMS</td>
</tr>
<tr>
<td>3</td>
<td>TO CO-OPT A COUNCILLOR TO FILL THE VACANCY</td>
</tr>
<tr>
<td>4</td>
<td>TO ELECT A CHAIRMAN OF THE PARISH COUNCIL FOR THE ENSUING YEAR</td>
</tr>
<tr>
<td>5</td>
<td>TO ELECT A VICE CHAIRMAN OF THE PARISH COUNCIL FOR THE ENSUING YEAR</td>
</tr>
<tr>
<td>6</td>
<td>TO ELECT COUNCIL REPRESENTATIVES TO OUTSIDE BODIES</td>
</tr>
<tr>
<td>7</td>
<td>TO RECEIVE MEMBERS’ DECLARATION OF INTEREST FOR ITEMS ON THIS AGENDA</td>
</tr>
<tr>
<td>8</td>
<td>TO SIGN &amp; APPROVE MINUTES OF MEETING DATED 14TH APRIL 2016</td>
</tr>
<tr>
<td>9</td>
<td>TO DISCUSS MATTERS ARISING FROM THE PREVIOUS MINUTES (NEW INFORMATION ONLY)</td>
</tr>
<tr>
<td>10</td>
<td>TO RECEIVE FINANCIAL REPORTS AND TO APPROVE PAYMENTS OF OUTSTANDING ACCOUNTS</td>
</tr>
</tbody>
</table>

Financial Report as at 30 April 2016
<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Barclays Premium Business account (incl. first half of precept payment)</td>
<td>£81,011.12</td>
</tr>
<tr>
<td>Current Account</td>
<td>£501.44</td>
</tr>
<tr>
<td>Petty cash</td>
<td>£10.73</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>£81,523.29</strong></td>
</tr>
</tbody>
</table>

To approve payment of outstanding accounts:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>A Angell  Clerk's salary May 2016</td>
<td>£99.75</td>
</tr>
<tr>
<td>Babraham School  Room hire  May 2016</td>
<td>£14.25</td>
</tr>
<tr>
<td>A Angell  5 hrs to prepare audit material</td>
<td>£46.00</td>
</tr>
<tr>
<td>YTB  Income tax</td>
<td>£144.00</td>
</tr>
<tr>
<td>Came &amp; Co. Ltd  Parish Council Insurance for the year June 1st 2016 - May 31st 2017</td>
<td>£792.99</td>
</tr>
<tr>
<td>Auditing Solutions Ltd  Internal Audit  Inc VAT</td>
<td>£156.00</td>
</tr>
<tr>
<td>CAPALC  subscription</td>
<td>£147.83</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>£1,400.82</strong></td>
</tr>
</tbody>
</table>

11 TO CONSIDER OTHER MATTERS
   Internal Audit report

12a PLANNING PERMISSION

APPLICATIONS RECEIVED

<table>
<thead>
<tr>
<th>REF NO</th>
<th>PROPOSAL</th>
<th>AT</th>
<th>FOR</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Construction of 1.1km, 2.5m wide shared cycle and pedestrian path through grounds of Babraham Research Campus</td>
<td>Babraham Research Campus</td>
<td>Approved</td>
</tr>
</tbody>
</table>

12b PLANNING DECISIONS RECEIVED

<table>
<thead>
<tr>
<th>REF NO</th>
<th>PROPOSAL</th>
<th>AT</th>
<th>DECISION</th>
</tr>
</thead>
<tbody>
<tr>
<td>S/0127/16/CC</td>
<td>Construction of 1.1km, 2.5m wide shared cycle and pedestrian path through grounds of Babraham Research Campus</td>
<td>Babraham Research Campus</td>
<td>Approved</td>
</tr>
</tbody>
</table>

13 CORRESPONDENCE RECEIVED
   None received

14 MATTERS FOR FURTHER DISCUSSION AND INCLUSION IN THE NEXT AGENDA

15 DATE OF NEXT MEETINGS -
   Thursday 9th June 2016 and 14th July 2016 commencing at 19.30 hours

A Angell  Clerk

7 May 2016