

Babraham Parish Council: Agenda 11th Jan 2024

To members of the Council

You are hereby summoned to attend the meeting of Babraham Parish Council to be held on **Thursday 11th Jan 2024 at 19:30 at Babraham School** for the purpose of considering and resolving the business as set out below.

Please could Councillors ensure they read the agenda notes and any supporting documents circulated via email prior to the meeting.

Members of the public and press are invited to address the Council at this meeting during the Public Participation Time.

Members: 5 Quorum: 3

	Part I: Non-Confidential Information
2401/01	To receive and approve apologies for absence
2401/02	To receive members' declaration of interest for items on this agenda
2401/03	To sign and approve minutes of meeting dated 9th Nov 2023
2401/04	Exclusion of the public To determine which items, if any, from Part 1 of the Agenda should be taken with the public excluded
2401/05	Report from South Cambridgeshire District Councillor P McDonald
2401/06	Report from Cambridgeshire County Councillors Brian Milnes and Maria King
2401/07	Report from Babraham Research Campus (BRC) representative
2401/08	Cheveley Park Development Plans
2401/09	Greater Cambridge Partnership (GCP) Cambridge South East Transport (CSET)
2401/10	Public participation time – 15 minutes allowed
2401/11	Forest Garden Project. To hear and comment on updates.
2401/12	Neighbourhood Plan
2401/13	Clerks salary. Auditor commented that this has not been increased since Clerk started in May 2021. Clerk will provide latest salary scale from NALC.
2401/14	General Village Matters and new items for discussion:
	FINANCE
2401/15	Receipts and Transfers (as of 5th Jan 2024) Unity Trust Interest £299.80 CCC for traffic calming costs £20,000.00 SCDC Sec 106 money £92,169.07

2401/16	Payments (as of 5th Jan 2024)																					
2401/17	<p>Paid</p> <table border="0"> <tr> <td>Clerk</td> <td>Salary/Tax/Expenses x 2 months</td> <td style="text-align: right;">£852.00</td> </tr> <tr> <td>Hugo Fox</td> <td>Website provider x 2 months</td> <td style="text-align: right;">£71.98</td> </tr> <tr> <td>Ionos</td> <td>Email subs x 2 months</td> <td style="text-align: right;">£45.60</td> </tr> <tr> <td>Unity Trust</td> <td>Service charge</td> <td style="text-align: right;">£22.05</td> </tr> <tr> <td>Brookfield</td> <td>Bins/grass x 2 months</td> <td style="text-align: right;">£711.00</td> </tr> <tr> <td>HCR Hewitsons</td> <td>Solicitors re Village Hall</td> <td style="text-align: right;">£2160.00</td> </tr> <tr> <td>Primary Care (Clerk)</td> <td>New pads for defibrillator</td> <td style="text-align: right;">£393.60</td> </tr> </table> <ul style="list-style-type: none"> • A full list of payments will be circulated and reviewed at the meeting 	Clerk	Salary/Tax/Expenses x 2 months	£852.00	Hugo Fox	Website provider x 2 months	£71.98	Ionos	Email subs x 2 months	£45.60	Unity Trust	Service charge	£22.05	Brookfield	Bins/grass x 2 months	£711.00	HCR Hewitsons	Solicitors re Village Hall	£2160.00	Primary Care (Clerk)	New pads for defibrillator	£393.60
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2401/18	<p>Balances and Bank Reconciliation at 5th Jan 2024</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;">Unity Current A/C balance</td> <td style="text-align: right;">£12,270.83</td> </tr> <tr> <td>Unity Savings A/C balance</td> <td style="text-align: right;">£142,551.00</td> </tr> <tr> <td>Cambridge Building Society</td> <td style="text-align: right;">£80,361.37</td> </tr> <tr> <td>TOTAL</td> <td style="text-align: right;">£235,183.20</td> </tr> </table> <p>PLANNING</p>	Unity Current A/C balance	£12,270.83	Unity Savings A/C balance	£142,551.00	Cambridge Building Society	£80,361.37	TOTAL	£235,183.20													
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2401/19	None.																					
2401/20	Planning decisions: None																					
2401/21	<p>Correspondence.</p> <p>Civil Parking Enforcement in South Cambridgeshire</p> <p>Cambridgeshire County Council have now had the final formal confirmation from the Government regarding Civil Parking Enforcement. The scheme is now live across South Cambridgeshire.</p> <p>As outlined in the briefing session for councillors and parishes in November, notices will be issued until the end of January. These do not have a fine attached.</p> <p>From 1 February 2024, Cambridgeshire County Council’s Civil Parking Enforcement Officers will issue penalty charge notices which include a fine for parking on restrictions such as double yellow lines.</p> <p>For more information visit www.cambridgeshire.gov.uk/cpe Civil Parking Enforcement and Bus Lane Enforcement Highway Authority in the process of applying for Designation Orders decriminalises parking enforcement South Cambridgeshire, Fenland and Huntingdonshire</p> <p style="text-align: center;">Civil Parking Enforcement and Bus Lane Enforcement - Cambridgeshire County Council</p> <p>.....</p> <p>Complaint received re burning of rubbish during the daytime. This is the advice on the Council website: Section 79(1) of the Environmental Protection Act requires the local authority to take such steps as are reasonably practicable to investigate complaints that relate to:</p>																					

	<ul style="list-style-type: none"> • Smoke emissions • Bonfires <p>Every year the Environmental Health Division receive a large amount of complaints about bonfires causing a repeated nuisance. Such nuisances need never arise if due consideration is shown to our neighbours. This information explains the law and gives some suggestions to help prevent a nuisance being caused.</p> <p>The Environmental Protection Act 1990 allows the Local Authority to take offenders to court should their bonfires cause a nuisance to neighbours (for example, have an unreasonable effect on their enjoyment of their home or garden). Moreover any bonfire on trade premises which causes dark smoke is an offence regardless of whether anybody else is affected (section 2, 1993 Clean Air Act). The fines could be up to £20,000 for each offence. Persons complaining to the Council will likely be asked to keep a diary of events to assist officers investigating the matter.</p> <p>Should you decide to have a bonfire, kindly note these recommendations:</p> <ul style="list-style-type: none"> • do not burn any oily rags, rubber, plastics, damp garden waste or other materials which would inevitably create heavy smoke or toxic fumes • do not burn a bonfire when your neighbours have washing drying, or are out enjoying their gardens or have windows wide open • do not light bonfires one hour before dusk, or leave them burning overnight. Choose the time of day and weather conditions that will cause the least inconvenience to neighbours • do not leave your fire to smoulder for long periods <p>If you would like to raise a complaint regarding smoke and bonfires, please email us on env.health@scambs.gov.uk or call us on 01954 713 000.</p>
2401/22	<p>Items for inclusion in the next meeting</p> <p>Date of next meeting: Thursday 8th Feb 2024 Thursday 14th March 2024</p>
2401/23	<p>Part II: Confidential Information</p> <p>Exclusion of the Press and the Public: To resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the meeting.</p> <p>Signature: <i>Anne Charteris</i> 6th Jan 2024 10 Duxford Road, Hinxtton, Saffron Walden, Essex, CB10 1RB 01799 531827</p>